

Procurement Report for Broome County Land Bank

Fiscal Year Ending: 12/31/2019

Run Date: 02/10/2020

Status: CERTIFIED

Certified Date : 02/10/2020

Procurement Information:

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	www.broomelandbank.org
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	A Wild Sign Co.	Address Line1	3360 Day Hollow Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	OWEGO
Award Date		State	NY
End Date		Postal Code	13827
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$6,250.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Town of Vestal Gateway Sign design and production

2. Vendor Name	Delta Engineers, Architects and Land Surveyors	Address Line1	860 Hooper Road
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ENDWELL
Award Date	4/1/2018	State	NY
End Date	3/31/2020	Postal Code	13760
Fair Market Value		Plus 4	
Amount	\$21,775.00	Province/Region	
Amount Expended For Fiscal Year	\$21,775.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Environmental Testing Services to include general consultation, coordination, environmental testing, technical support, planning, programming, design, bidding, and construction support services for various projects.

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3. Vendor Name	First Ward Action Council	Address Line1	167 Clinton Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	BINGHAMTON
Award Date	1/1/2019	State	NY
End Date	12/31/2020	Postal Code	13905
Fair Market Value		Plus 4	
Amount	\$60,956.68	Province/Region	
Amount Expended For Fiscal Year	\$60,956.68	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Provided construction management services at rehabilitation properties

4. Vendor Name	Gorick Construction Co., Inc.	Address Line1	27 Rack Drive
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BINGHAMTON
Award Date	4/2/2019	State	NY
End Date	4/22/2019	Postal Code	13904
Fair Market Value		Plus 4	
Amount	\$32,000.00	Province/Region	
Amount Expended For Fiscal Year	\$32,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Demolition Contractor

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5. Vendor Name	Gorick Construction Co., Inc.	Address Line1	27 Track Drive
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BINGHAMTON
Award Date	11/28/2018	State	NY
End Date	1/9/2019	Postal Code	13904
Fair Market Value		Plus 4	
Amount	\$31,900.00	Province/Region	
Amount Expended For Fiscal Year	\$31,900.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Demolition Contractor

6. Vendor Name	J. G. Maintenance Construction Services	Address Line1	26 Laine Court
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	APALACHIN
Award Date		State	NY
End Date		Postal Code	13732
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$9,138.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Property Maintenance

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7. Vendor Name	Keystone Material Testing, LLC d/b/a Keystone Environmental Services	Address Line1	58 Exchange Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BINGHAMTON
Award Date	4/1/2018	State	NY
End Date	3/31/2020	Postal Code	13901
Fair Market Value		Plus 4	
Amount	\$13,978.22	Province/Region	
Amount Expended For Fiscal Year	\$13,978.22	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Environmental Testing Services to include general consultation, coordination, environmental testing, technical support, planning, programming, design, bidding, and construction support services for various projects.

8. Vendor Name	LCP Group, Inc.	Address Line1	450 Commerce Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	VESTAL
Award Date	2/26/2019	State	NY
End Date	3/25/2019	Postal Code	13850
Fair Market Value		Plus 4	
Amount	\$33,000.00	Province/Region	
Amount Expended For Fiscal Year	\$33,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Demolition Contractor

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9. Vendor Name	LCP Group, Inc.	Address Line1	450 Commerce Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	VESTAL
Award Date	7/30/2019	State	NY
End Date	8/23/2019	Postal Code	13850
Fair Market Value		Plus 4	
Amount	\$29,600.00	Province/Region	
Amount Expended For Fiscal Year	\$29,600.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Demolition Contractor

10. Vendor Name	Thomas Collison & Meagher	Address Line1	1201 Monroe Street
Type of Procurement	Legal Services	Address Line2	PO Box 329
Award Process	Non Contract Procurement/Purchase Order	City	ENDICOTT
Award Date		State	NY
End Date		Postal Code	13761
Fair Market Value		Plus 4	0329
Amount		Province/Region	
Amount Expended For Fiscal Year	\$8,400.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Counsel Services for review of contracts, sale/acquisition of property, MOU's, etc.

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Additional Comments