

Procurement Report for Broome County Land Bank

Fiscal Year Ending: 12/31/2020

Run Date: 01/14/2021

Status: CERTIFIED

Certified Date : 01/14/2021

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	www.broomelandbank.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Delta Engineers, Architects & Land Surveyors, DPC	Address Line1	860 Hooper Road
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ENDWELL
Award Date	4/21/2020	State	NY
End Date	4/30/2022	Postal Code	13760
Fair Market Value		Plus 4	
Amount	\$22,161.00	Province/Region	
Amount Expended For Fiscal Year	\$22,161.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Environmental Testing Services to include general consultation, coordination, environmental testing, technical support, planning, programming, design, bidding, and construction support services for various projects.

2. Vendor Name	First Ward Action Council	Address Line1	167 Clinton Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	BINGHAMTON
Award Date	1/1/2019	State	NY
End Date	12/31/2021	Postal Code	13905
Fair Market Value		Plus 4	
Amount	\$276,241.32	Province/Region	
Amount Expended For Fiscal Year	\$276,241.32	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Provided construction management services at rehabilitation properties

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3. Vendor Name	Hawk's Haven, Inc.	Address Line1	163 Squirrel Hill Road
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	CHENANGO FORKS
Award Date		State	NY
End Date		Postal Code	13746
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,800.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Property Maintenance

4. Vendor Name	J. G Maintenance Construction Services	Address Line1	26 Laine Court
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	APALACHIN
Award Date		State	NY
End Date		Postal Code	13732
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$12,105.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Property Maintenance

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5. Vendor Name	LCP Group, Inc.	Address Line1	450 Commerce Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	VESTAL
Award Date	8/25/2020	State	NY
End Date	9/30/2020	Postal Code	13850
Fair Market Value		Plus 4	
Amount	\$51,000.00	Province/Region	
Amount Expended For Fiscal Year	\$46,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Demolition Contractor

6. Vendor Name	Ostrowsky Builders LLC	Address Line1	197 Schofield Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	CONKLIN
Award Date	2/4/2020	State	NY
End Date	8/26/2020	Postal Code	13748
Fair Market Value		Plus 4	
Amount	\$134,500.00	Province/Region	
Amount Expended For Fiscal Year	\$136,350.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Rehabilitation Contractor

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7. Vendor Name	The SEPP Group	Address Line1	53 Front Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BINGHAMTON
Award Date	9/24/2019	State	NY
End Date		Postal Code	13905
Fair Market Value		Plus 4	
Amount	\$11,221.52	Province/Region	
Amount Expended For Fiscal Year	\$11,221.52	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Provided construction management services at rehabilitation property

8. Vendor Name	Thomas, Collison & Meagher	Address Line1	1201 Monroe Street
Type of Procurement	Legal Services	Address Line2	PO Box 329
Award Process	Non Contract Procurement/Purchase Order	City	ENDICOTT
Award Date		State	NY
End Date		Postal Code	13761
Fair Market Value		Plus 4	0329
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,510.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Counsel Services for review of contracts, sale/acquisition of property, MOU's, etc.

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Additional Comments