

A regular meeting of the Broome County Land Bank Corporation was convened in public session at the Broome County Public Library, 185 Court Street, in the City of Binghamton, Broome County, New York on Tuesday, February 23, 2016 at 3:30 p.m., local time.

The meeting was called to order by a Director of the Corporation and the following Directors of the Corporation were:

Present: J. Garnar, D. Hamlin, A. Martin, Elaine Miller, Erik Miller, C. Papastrat
Staff: M. Scarinzi
CAP: K. Kamlet, J. Moody, M. Webster
Other: R. Heebner

1. Call to Order: Chairman Martin called the meeting to order at 3:35 p.m.

2. Approval of Minutes: Chairman Martin asked for a motion to approve the minutes from the January 26, 2016 Board meeting. On a motion by C. Papastrat, seconded by J. Garnar, motion carried unanimously.

3. Chairman's Remarks: Chairman Martin welcomed everyone and touched on the very productive meeting the Board had last month. He said the activity continued into this month and invited M. Scarinzi to begin her Director's report.

4. Executive Director's Report and Financial Statement: M. Scarinzi presented updates on the following items:

Office of the Attorney General Grant: M. Scarinzi gave a brief update on the 7 Residential Demos. She said three demolition bids were received. Gorick was low bidder and the Board would be reviewing the bid later in the meeting. She said if Gorick's proposal was approved today, site work would begin March 14.

47 North Street: M. Scarinzi said she issued a 2nd Request for Proposals for the acquisition and redevelopment of 47 North Street on February 5 with an original deadline for submission of Thursday, March 3. She said she's had interest from two parties. One requested a deadline extension, so, through an addendum, the submission deadline of the RFP was changed to Thursday, March 31. Through Empire State Purchasing, 629 vendors received notification of this RFP and 24 have accessed and viewed the original solicitation and of that 24, only one has viewed either addenda

Proposed Projects for review: M. Scarinzi stated that Enterprise, who administers the OAG grant, is supportive of the three newly proposed projects. She said the next step was to write a formal request for funding of the new projects, as well as include a budget revision request for current demolition program. M. Scarinzi said her goal was to have that letter submitted by the end of the week.

CDBG: M. Scarinzi told the Board that Jennings Environmental Management was working on a work plan to address the minor lead issues in 117 Lagrange, Vestal. Burdick property had no lead. Any asbestos was in good, intact condition. M. Scarinzi stated once the work plan is ready, she will issue an RFP for a construction manager.

NYMS – Village of Windsor: M. Scarinzi advised the Board she had a meeting scheduled later in the week to discuss the administration of the NY Main Street grant and the rollout of the Program.

5. Public/Community Advisory Panel Comments: Chairman Martin opened the floor for comments. K. Kamlet inquired if there was any consideration for URI/REDC funding yet. M. Scarinzi responded that she's anticipating a housing rehabilitation program but is awaiting details from the State. She said it will likely be administered through The Agency. M. Webster inquired where the funding for the three newly proposed project was coming. M. Scarinzi replied, if approved, it would be funding from the OAG. M. Webster also inquire about the role of the Community Advisory Panel (CAP). M. Scarinzi advised there was a Binghamton University graduate student working on her capstone and one area of her project focused on defining the role of the CAP. Lastly, M. Webster asked if Safe Streets could have a say in 47 North Street once proposal are received. M. Scarinzi said all decisions will be made by the Board.

6. Low Bid Proposal from Gorick Construction Co., Inc. for Vacant Structure Demolitions and Limited Site Work at 7 Residential Properties in Binghamton, NY: M. Scarinzi presented the bid proposal from Gorick Construction for vacant structure demolitions and limited site work at 7 residential properties in Binghamton. M. Scarinzi advised three bids were received and Gorick's was lowest at \$131,135. Chairman Martin called for a motion to accept the low bid proposal from Gorick Construction Co., Inc. for vacant structure demolitions and limited site work at 7 residential properties in Binghamton, NY. On a motion by J. Garnar, seconded by D. Hamlin, motion carried unanimously.

7. Old Business: There was no old business discussed.

8. New Business: There was no new business discussed.

9. Adjournment: Chairman Martin asked for a motion to adjourn. On a motion by D. Hamlin, seconded by J. Garnar, the motion carried unanimously. The meeting adjourned at 4:04 p.m.