

A regular meeting of the Broome County Land Bank Corporation was convened in public session at the Broome County Public Library, 185 Court Street, in the City of Binghamton, Broome County, New York on Tuesday, November 22, 2016 at 3:30 p.m., local time.

The meeting was called to order by a Director of the Corporation and the following Directors of the Corporation were:

Present: D. Hamlin, A. Martin, E. Miller, C. Papastrat  
Absent: S. Duncan, J. Garnar  
Staff: M. Scarinzi  
CAP: none  
Other: none

1. Call to Order: Chairman Martin called the meeting to order at 3:31 p.m.

2. Approval of Minutes: Chairman Martin noted that there was a spelling error on the first page. Then he asked for a motion to approve the minutes with the correction from the October 25, 2016 meeting. On a motion by D. Hamlin, seconded by C. Papastrat, motion carried unanimously.

3. Chairman’s Remarks: Chairman Martin made only a few remarks and advanced to the next agenda item.

4. Executive Director’s Report and Financial Statement: M. Scarinzi presented updates on the following items:

*BCLBC Updates:* M. Scarinzi said the Community Advisory Panel met on November 17<sup>th</sup> and had a very productive discussion. The CAP will meet quarterly in 2017.

*Office of the Attorney General Grant:* M. Scarinzi told the Board she submitted the contract extension request to the OAG on Friday, November 18<sup>th</sup>. She said the request included \$70,000 for stabilization of 47 North Street, \$50,000 for FWAC property rehab at 27 Dickinson Street in Binghamton. She said she also advised OAG the 1605 David Avenue demo project likely won’t occur until early 2017.

*47 North Street:* She said it’s not yet transferred to the City. The Land Bank attorney is researching the title and doing title abstract as requested by Corp Counsel.

*Side Lot Program:* M. Scarinzi said the Land Bank closed on 20 Pearne Street, Binghamton, on October 26<sup>th</sup>. It’s the Land Bank’s first side lot sale.

*Three New Demolition Projects:*

- 1605 Davis Avenue (former Christ the King) – She said the winning bid came from LCP Group and now the bid is going through the County procurement process before the contract is officially awarded. Demo in early 2017.
- 250 Front St, Bing (First Ward Action Council - FWAC) – M. Scarinzi told the Board on Saturday (11/19), VINES, FWAC and the Land Bank celebrated the groundbreaking for the 250 Front Street Community Garden. 20 Raised beds, available next growing season to rent for \$20 fee.
- 117.5 Main St., Windsor – M. Scarinzi told the Board the building was demolished on October 11. She said she was now working on submitting requested information about the building to SHPO.

*CDBG:* M. Scarinzi said Jennings has completed design documents for remediation of asbestos, lead and mold for both properties. She said she's currently working with County purchasing to release bid. She also mentioned FWAC will likely be coming on board in December to provide technical assistance on the rehabs.

*50 Front Street:* M. Scarinzi said The Agency (BCIDA) held over the vote on Newman Development Group's PILOT application. They will vote in December.

5. Public/Community Advisory Panel Comments: Chairman Martin opened the floor for comments. Hearing none, he moved to the next agenda item.

6. Approve Funding Application to 2017-2018 Land Bank Community Revitalization Initiative: M. Scarinzi outlined the funding application by reviewing proposed activities and budgets. After some discussion, Chairman Martin asked for a motion to approve the funding application to 2017-2018 Land Bank Community Revitalization Initiative. On a motion by C. Papastrat, seconded by D. Hamlin, motion carried 5-1. E. Miller voted no.

7. Old Business: There was no old business discussed.

8. New Business: There was no new business discussed.

9. Adjournment: Chairman Martin asked for a motion to adjourn. On a motion by C. Papastrat, seconded by D. Hamlin, the motion carried unanimously. The meeting adjourned at 4:55 p.m.