

A regular meeting of the Broome County Land Bank Corporation (the "Land Bank") was convened in public session remotely through Zoom Video Conferencing on Tuesday, October 27, 2020, at 3:30 p.m., local time.

The meeting was called to order by the Chairman and, upon roll being called, the following members of the Land Bank were:

PRESENT:	Aaron Martin	Chairman
	Chris Papastrat	Vice Chairman
	Stacey Duncan	Treasurer
	Tarik Abdelazim	Member
	Christine Marchuska	Member
	Christopher Dziedzic	Member
	Michael Decker	Member
	Michael Sopchak	Member

ABSENT:	Thomas Augustini	Secretary
---------	------------------	-----------

THE FOLLOWING PERSON WAS ALSO PRESENT:

Jessica Haas	Executive Director
--------------	--------------------

The following resolution was offered by T. Abdelazim and seconded by M. Sopchak, to wit:

RESOLUTION AWARDING A THREE-YEAR CONTRACT FOR INDEPENDENT AUDITING AND TAX PREPARATION SERVICES FOR THE BROOME COUNTY LAND BANK CORPORATION TO EFPR GROUP, CPAS, PLLC, 6390 MAIN STREET, SUITE 200, WILLIAMSVILLE, NEW YORK 14221, AND BE IT

FURTHER RESOLVED, THAT SUCH SERVICES WILL BE RENDERED ON A YEARLY BASIS FOR FISCAL YEARS 2020 THROUGH 2022, AND BE IT

FURTHER RESOLVED, THAT IN CONSIDERATION OF SAID SERVICES, THE LAND BANK SHALL PAY EFPR GROUP, CPAS, PLLC AT THE RATES ATTACHED HERETO AS EXHIBIT "A", TOTAL AMOUNT NOT TO EXCEED \$15,000, AND BE IT

FUTHER RESOLVED, THAT THE EXECUTIVE DIRECTOR OR A DULY AUTHORIZED REPRESENTATIVE IS HEREBY EMPOWERED TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS WITH RESPECT THERETO.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Aaron Martin	voting	Aye
Chris Papastrat	voting	Aye
Stacey Duncan	voting	Aye
Thomas Augustini	voting	Absent
Tarik Abdelazim	voting	Aye
Christopher Dziedzic	voting	Aye
Michael Decker	voting	Aye
Christine Marchuska	voting	Aye
Michael Sopchak	voting	Aye

This Resolution shall take effect immediately.

STATE OF NEW YORK:

: ss.:

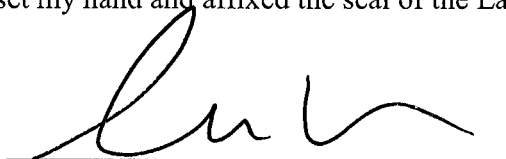
COUNTY OF BROOME:

I, the undersigned Chairman of the Broome County Land Bank Corporation (the "Land Bank"), do hereby certify that I have compared the foregoing extract of the minutes of the meeting of the members of the Land Bank, including the Resolution contained therein, held on Tuesday, October 27, 2020 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of such Resolution set forth therein and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of the Land Bank had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Executive Order No. 202.1, dated March 7, 2020, regarding the suspension of Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was held remotely by video conference call and that the general public had the ability to view or listen to the proceeding and that such meeting has been transcribed and available upon request and that due notice of the time and forum of said meeting was duly given in accordance with the Executive Order and such Open Meetings Law; and (D) there was a quorum of the members of the Land Bank present throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Land Bank this 3rd day of November, 2020.



Aaron Martin
Chairman

(SEAL)

Exhibit A

Our fee quote is based upon the estimated time we will spend on the engagement and the qualifications of personnel that will be assigned. On the basis of our extensive experience with your organization, we have determined the fees that we will charge for the aforementioned services for the years ending December 31, 2020, 2021 and 2022 will be as follows:

December 31, 2020	\$ 4,900
December 31, 2021	5,000
December 31, 2022	<u>5,100</u>

These are the ALL-INCLUSIVE FEES to be charged to the Corporation and include all costs, including report reproduction and similar expenses (travel, phone, clerical, postage, etc.).