



# PROJECT APPLICATION FORM

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IF THERE IS A PROPOSED PROJECT YOU WOULD LIKE THE BROOME COUNTY LAND BANK TO CONSIDER, PLEASE COMPLETE THE FOLLOWING APPLICATION.

THIS IS A COMPETITIVE APPLICATION FOR LIMITED FUNDS. IN ORDER TO BE CONSIDERED FOR FUNDING, THE APPLICANT MUST DEMONSTRATE A CLEAR DIRECTION FOR THE PROJECT WITH SPECIFIC COSTS, ACTIONS AND GOALS STATED.

EACH PROJECT SHOULD FURTHER THE MISSION OF THE BROOME COUNTY LAND BANK. THE MISSION IS *"TO FOSTER ECONOMIC AND COMMUNITY DEVELOPMENT BY ACQUIRING, HOLDING, MANAGING, DEVELOPING AND MARKETING DISTRESSED, VACANT, ABANDONED AND UNDER-UTILIZED PROPERTIES."*

PLEASE UNDERSTAND THAT ALL PROJECTS ARE SUBJECT TO APPROVAL BY THE BROOME COUNTY LAND BANK BOARD OF DIRECTORS AND ALL PROJECTS WILL BE SUBJECT TO A CLAWBACK PROVISION TO ENSURE SATISFACTORY COMPLETION OF THE PROPOSED PROJECT.

THIS FORM MUST BE SUBMITTED TO:

JESSICA HAAS, EXECUTIVE DIRECTOR  
BROOME COUNTY LAND BANK CORPORATION  
P.O. BOX 1766  
BINGHAMTON, NY 13902-1766

PROJECT APPLICATION

**SECTION I: Applicant Information**

Applicant: \_\_\_\_\_

Contact Name (if different from Applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**SECTION II: Property Information**

Property Address: \_\_\_\_\_ Tax Map #: \_\_\_\_\_

Municipality: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Type:  Residential  Commercial  Industrial  Other \_\_\_\_\_

Current Occupancy:  Vacant  Owner Occupied  Renter Occupied  Unknown

*\*The BCLB generally doesn't acquire privately owned properties or accept properties through donation\**

Please provide a description of the current condition of the property:

**SECTION III: Property Plan**

What activity would you like the land bank to undertake relating to this property:

Demolition  Rehabilitation

What is the recommended disposition for this property?

Transfer to non-profit  Transfer to public entity  Transfer through private sale  
 Sale and market value  Other: \_\_\_\_\_

Please list the name(s) of any interested Purchaser: \_\_\_\_\_

What is the proposed re-use plan for the property?

Rehab  New Construction  Park / Garden / Green Space  Other: \_\_\_\_\_

Please explain in detail the proposed re-use plan for the property and its impact on the surrounding neighborhood: *\*Please attach any letters of support to this application\**

<b>Estimated Project Cost</b>	<b>Project Start Date</b>	<b>Project Completion Date</b>

<b>Funding Source</b> (Ex., Dev Partner, Owner Equity, In-Kind, Bank Loan, etc.)	<b>Source Name</b>	<b>Amount</b>	<b>Funding Secured (Y/N)</b>
<i>Example: In-Kind Services</i>	<i>Broome County DPW</i>	<i>\$3,500.00</i>	<i>Y</i>

*Please feel free to list any additional funding sources on a separate sheet of paper to include with this application.*

Does this re-use plan conform to the adopted zoning and comprehensive plans of the municipality?

- Yes       No

The Broome County Land Bank’s mission is to foster economic and community development by acquiring, holding, managing, developing and marketing distressed, vacant, abandoned and underutilized properties. How will this project further the Broome County Land Bank’s mission?

*I acknowledge that all projects are subject to approval by the Broome County Land Bank Board of Directors.*

*I acknowledge all projects will be subject to a clawback provision to ensure satisfactory completion of proposed projects.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_