

A regular meeting of the Broome County Land Bank Corporation (the "Land Bank") was convened in public session in the Exhibit Room at the Broome County Public Library on Tuesday, September 19, 2023, at 3:30 p.m., local time.

The meeting was called to order by the Chairman and, upon roll being called, the following members of the Land Bank were:

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| PRESENT: | Aaron Martin | Chairman |
| | Christopher Dziedzic | Secretary |
| | Mike Sopchak | Treasurer |
| | Tarik Abdelazim | Member |
| | Rich David | Member |
| | Kyle Davis | Member |
| ABSENT: | Thomas Augostini | Vice Chairman |
| | Christine Marchuska | Member |

THE FOLLOWING PEOPLE WERE ALSO PRESENT:

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| Jessica Haas | Executive Director |
| Robert O'Donnell | Assistant Director |

The following resolution was offered by M. Sopchak and seconded by C. Dziedzic, to wit:

RESOLUTION AUTHORIZING AN AMENDMENT TO THE SUBRECIPIENT AGREEMENT WITH THE NEW YORK STATE HOUSING TRUST FUND CORPORATION (NYS HTFC) FOR THE ADMINISTRATION OF A LAND BANK INITIATIVE (LBI) GRANT TO SUPPORT THE LAND BANK'S OPERATIONS FOR 2022-2024, AND BE IT

FUTHER RESOLVED, THAT RESOLUTION 2022-18 AUTHORIZED AN AGREEMENT WITH THE NYS HTFC FOR THE ADMINISTRATION OF A LBI GRANT TOTALING \$200,000 TO SUPPORT THE LAND BANK'S OPERATIONS, AND BE IT

FURTHER RESOLVED, THE ORIGINAL AGREEMENT TERM WAS FROM AUGUST 25, 2022 TO AUGUST 24, 2023 AND THE TOTAL EXPENSES INCURRED FROM YEAR ONE WAS \$150,806, AND BE IT

FURTHER RESOLVED, THAT THE BCLBC WISHES TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH THE NYS HTFC FOR THE ADMINISTRATION OF AN LBI GRANT TOTALING \$350,806, AND BE IT

FURTHER RESOLVED, THAT THE LAND BANK WILL OVERSEE THE COMPLETION OF ALL PROPOSED ACTIVITIES AND ACCOMPLISHMENTS AS STATED IN THE RENEWAL APPLICATION, THIS INCLUDES BUT IS NOT LIMITED TO SALARY AND FRINGE OF LAND BANK EMPLOYEES, EXISTING PROFESSIONAL SERVICES AND ROUTINE PROPERTY MAINTENANCE, ALL IN ACCORDANCE WITH LBI GRANT AND NEW YORK STATE REQUIREMENTS, AND BE IT

FURTHER RESOLVED, THAT THE AMENDED TERM OF THE CONTRACT IS FROM AUGUST 25, 2022 TO AUGUST 24, 2024, AND BE IT

FURTHER RESOLVED, THAT THE EXECUTIVE DIRECTOR OF THE LAND BANK IS AUTHORIZED TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS WITH RESPECT THERETO.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

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| Aaron Martin | voting | Aye |
| Thomas Augustini | voting | Absent |
| Christopher Dziedzic | voting | Aye |
| Mike Sopchak | voting | Aye |
| Tarik Abdelazim | voting | Aye |
| Rich David | voting | Aye |
| Kyle Davis | voting | Aye |
| Christine Marchuska | voting | Absent |

This Resolution shall take effect immediately.

STATE OF NEW YORK:

: ss.:


COUNTY OF BROOME:

I, the undersigned Secretary of the Broome County Land Bank Corporation (the "Land Bank"), do hereby certify that I have compared the foregoing extract of the minutes of the meeting of the members of the Land Bank, including the Resolution contained therein, held on Tuesday, September 19, 2023 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of such Resolution set forth therein and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of the Land Bank had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given in accordance with such Open Meetings Law; and (D) there was a quorum of the members of the Land Bank present throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Land Bank this 19th day of September, 2023.



Christopher Dziezic
Secretary

(SEAL)