

Procurement Report for Broome County Land Bank

Fiscal Year Ending: 12/31/2022

Run Date: 05/04/2023

Status: CERTIFIED

Certified Date : 01/05/2023

**Procurement Information:**

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	<a href="http://www.broomelandbank.org">www.broomelandbank.org</a>
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Cook's Tree Service	<b>Address Line1</b>	4 Pumphouse Rd.
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	VESTAL
<b>Award Date</b>	11/28/2022	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	13850
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$6,696.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,696.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Tree Removal and Stump Grinding Contract

<b>2. Vendor Name</b>	Delta Engineers, Architects & Land Surveyors, DPC	<b>Address Line1</b>	860 Hooper Road
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	ENDWELL
<b>Award Date</b>	6/7/2022	<b>State</b>	NY
<b>End Date</b>	6/7/2024	<b>Postal Code</b>	13760
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$11,103.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$11,103.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Environmental Testing Services to include general consultation, coordination, environmental testing, technical support, planning, programming, design, bidding, and construction support services for various projects

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<b>3. Vendor Name</b>	EFPR Group, CPAs, PLLC	<b>Address Line1</b>	6390 Main St., Suite 200
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	WILLIAMSVILLE
<b>Award Date</b>	10/27/2020	<b>State</b>	NY
<b>End Date</b>	12/31/2023	<b>Postal Code</b>	14221
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$14,700.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional Auditing and Tax Preparation

<b>4. Vendor Name</b>	First Ward Action Council	<b>Address Line1</b>	167 Clinton Street
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	BINGHAMTON
<b>Award Date</b>	1/1/2019	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13905
<b>Fair Market Value</b>	\$370,923.00	<b>Plus 4</b>	
<b>Amount</b>	\$370,923.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$370,923.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Provided construction management services at rehabilitation properties

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<b>5. Vendor Name</b>	Hawk's Haven, Inc.	<b>Address Line1</b>	163 Squirrel Hill Rd.
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	CHENANGO FORKS
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13746
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,600.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Trash & Rubbish Removal

<b>6. Vendor Name</b>	Hawk's Haven, Inc.	<b>Address Line1</b>	163 Squirrel Hill Rd.
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	CHENANGO FORKS
<b>Award Date</b>	4/6/2022	<b>State</b>	NY
<b>End Date</b>	4/20/2022	<b>Postal Code</b>	13746
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$4,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$4,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Trash & Rubbish Removal

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<b>7. Vendor Name</b>	Hawk's Haven, Inc.	<b>Address Line1</b>	163 Squirrel Hill Rd.
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	CHENANGO FORKS
<b>Award Date</b>	5/9/2022	<b>State</b>	NY
<b>End Date</b>	6/9/2022	<b>Postal Code</b>	13746
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$4,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$4,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Trash & Rubbish Removal

<b>8. Vendor Name</b>	J.G. Maintenance Construction Services	<b>Address Line1</b>	26 Laine Court
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	APALACHIN
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13732
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$14,980.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Property Maintenance

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<b>9. Vendor Name</b>	L2 Studio Lombardini Layton Architecture, PLLC	<b>Address Line1</b>	45 Lewis St.
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	BINGHAMTON
<b>Award Date</b>	6/7/2022	<b>State</b>	NY
<b>End Date</b>	6/7/2024	<b>Postal Code</b>	13901
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$15,395.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$15,395.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional Architecture and Engineering Services and Construction Administration Services for rehab properties

<b>10. Vendor Name</b>	LCP Group, Inc.	<b>Address Line1</b>	3421 Vestal Rd.
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	VESTAL
<b>Award Date</b>	10/19/2022	<b>State</b>	NY
<b>End Date</b>	11/2/2022	<b>Postal Code</b>	13850
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$7,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Asbestos Abatement

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<b>11. Vendor Name</b>	LCP Group, Inc.	<b>Address Line1</b>	3421 Vestal Rd.
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	VESTAL
<b>Award Date</b>	10/19/2022	<b>State</b>	NY
<b>End Date</b>	11/2/2022	<b>Postal Code</b>	13850
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$6,750.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,750.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Asbestos and Lead-Based Paint Abatement

<b>12. Vendor Name</b>	Leatherstocking Co-Op Insurance Company	<b>Address Line1</b>	PO Box 630
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	4313 County Rt. 11
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	COOPERSTOWN
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13326
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,016.53	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	General Liability Insurance for Real Property Inventory

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**Additional Comments**